



USATF West Texas Association Annual Meeting September 20, 2014

Meeting was called to order by President: Bart Bradshaw @ 2:40 pm

On the Agenda was:

- Roll Call
- Reading of the minutes from the previous annual meeting (2013)
- Reports of Officers and Committees
- Upcoming Business
- Convention
- Officer Elections and Chair Appointments
- New Business
- Adjournment

Bart Bradshaw announced that the sign-in sheet would serve as roll call for the meeting

The minutes from the previous annual meeting were reviewed

- Motion was made to accept the minutes as written by Stan Scott and second by Les Blackburn; passed (unanimous)

Reports of Officers and Committees:

President (Bart Bradshaw)

Workshop in Sacramento
accreditation needs and changes:

One sanction for multiple events on the same day; we usually sanction each event separately
National office says 20 championships are needed, but we will still host 21 (like last year)

Legacy emails through national office:

Don't use them right now; national office says they aren't working properly

Database for certified officials:

Need to cross check to see whether they are current members; Michelle has done that

Membership and kids:

CoachO; former club members now unattached, need age verified again

Suggestion: parents do membership, not clubs; password is athlete's name

Next year's workshop will be a part of the national convention

Vice president (Tony Goyang)

Coaching education needed every 4 years (Chris Sperry gave recap of what they do at coaches' school); next one will be 2017

Treasurer (David Reed)

Bank account

Standing has been verified in conjunction with Mark Graves as of Aug 31st

Odessa acct will be closed and Southwest Bank has the account now (branches in Lubbock and Odessa)

Be sure to explain all deposits to Treasurer

2015 budget – added hammer cage and steeple barrier to purchase if funds are available

You must submit receipts to Treasurer for reimbursements

Discussion on tax exempt and reimbursements of taxes
Proposed budget discussed

- Motion was made to accept the treasurer's budget by Tony Goyang and second by Les Blackburn; passed (unanimous)

Discussion on sanction expenses; sanctions appeared as "paid" in the system
Discussion about moving the PO box to Lubbock

- Motion was made move the PO Box by Michelle Barnes and second by Scott Parker; passed (unanimous); David Reed will get the new PO Box set up

Secretary (Amanda Boston)

Sanctions & LDR Association Champs are in line with accreditation requirements
Discussion about sanctions as secretary's duties; Michelle Barnes will do sanctions now since Amanda Boston will not be running as secretary for the coming term

Membership (Michelle Barnes)

Discussed club registration process & numbers
Association needs to meet minimums for accreditation
Be sure to select whether you are a coach and/or athlete; Let Michelle know if you need that changed

Communication (empty, discussion led by President)

Sharon Preece is not going to serve WT association anymore since she lives in San Diego
She sent a list of the duties for next communication chair

Youth (Tony Goyang and Michelle Barnes)

Tony and Michelle are serving as co-chairs to replace Sharon Preece
Discussed JO results and meets
Odessa meet
XC champs are planned to be in Plainview on November 15th, but maybe cancelled b/c of rain
Need to know how many runners will advance

Officials (Les Blackburn)

Discussed officiating opportunities and recertification needs:
TX state, TX vs world next weekend
Be sure to recertify for 2016 (olympic year) – about 10 need to recertify
Bart Bradshaw announced TTU's indoor and outdoor schedule as opportunities
Stan Scott announced Lone Star Conference indoor – 2/27–28
Official title upgrades/promotions
Announced level upgrades and official of the year (Kim Loveless)
Contact Les if you want to upgrade
President led a discussion proposing increase in officials' pay from \$35 to \$35 in an effort to recruit officials:
Stan Scott is currently in charge of payment to officials; the average pay is \$50/day;
SPATO would take care of the difference in current pay rate so Texas Tech wouldn't pay more out of their pocket

The reason for the pay increase is to at least cover expenses for officials who travel to work the mets

- Motion was made accept the proposal as discussed by Tommy and second by Herb Dillon; passed

A side discussion about SPATO funds & what to buy (cameras on the curves, ipads, etc...) began, but was tabled until the SPATO meeting

Upcoming Business

Change association address

Discussed in treasurer report – Treasurer will set it up

Discussion about setting the annual meeting for Sunday or Saturday (3rd weekend of Sept)

XC meets are conflicts, church is conflict

Voted on the preference of those in attendance: Sat (5) v Sun (4)

- Motion to set annual meeting for the 3rd sat in Sept, by Tony Goyang, Les Blackburn second; passed (9 for, 1 against)

Grants & fund raising

Discussed the need for someone to research and apply for grants

Bart has two grant writing contacts who do USATF grants

Need to be specific about what the association needs when writing the grant

Can even look into city/outside foundation grants

Communications chair will send info in email blast to membership asking them to write grants

Upcoming championships

Announced 10k champs on 10/11, JO and M/W/Masters XC on 11/15

Convention

Anaheim, CA, 12/1-5 – info & details on the website

Need 8 delegates as committee reps

Discussed funding, dates, reservations, travel, and accommodations

VRBO – website that can be used for booking

Discussed who will go as soon as possible to get the reservations made:

Diane Wholey

Sharon Preece (ask if she'll be a delegate)

Les Blackburn

David Reed

Herb Dillon

Bart Bradshaw

Mia Nelson

Chris Riley

Officer Elections & Chair Appointments:

Officer Elections:

President – Bart Bradshaw (Tommy moved, second by Chris Riley); passed

Vice President – Tony Goyang (Tommy moved, second by Mia Nelson); passed

Secretary – vacant for now, will do a secretary search

Membership & sanctions – Michelle Barnes (Tony Goyang moved, second by Tommy); passed
Treasurer – David Reed (Tony Goyang moved, second by Herb Dillon); passed
Youth Chair – MiaNelson (Michelle Barnes moved, second by Tony Goyang); passed
Officials – Les Blackburn (Herb Dillon moved, second by Tommy); passed

Committee Appointments:

Men's T&F – Stan Scott
Women's T&F – Diane Wholey
Master's T&F – Stan Scott
Men's LDR – Chris Lonngren
Women's LDR – Chris Lonngren
Racewalking – Jodie Wallace
Communication – Chris Riley

New Business

Competitions setup meeting is scheduled for January
Officers and committee chairs won't meet if the dates correspond

Other business

Stan Scott will ask about where the hammer cage is
Discussion on annual meeting site; election year (even years) should be in Lubbock, odd years in Odessa (starting in 2015)

- Motion to set annual meeting schedule as discussed, by Tony Goyang, Stan Scott second; passed

BBQ fund raiser discussion

Regionals - we host in 2016, looking at Odessa; just keep this in mind
Announced that AAU nationals will be in Houston close to the time of our regional meet

Adjournment

- Motion to adjourn by Tony Goyang, Les Blackburn second; approved
Meeting adjourned at 4:50 pm

Minutes taken, typed, and submitted by Amanda Boston 10-26-14

West Texas Association of USATF
Annual Meeting 2014 Agenda

AGENDA

1. Roll call
2. Reading of minutes from the previous Annual General Meeting
3. Report of Officers and Committees
 - President - accreditation changes workshop report
 - Vice President – coaching education every 4 years
 - Treasurer's Report
 - Secretary – West Texas Running Club & USATF LDR Championships, Sanctions
 - Membership – club registration process & numbers
 - Communication –
 - Youth – JO results, XC Championships
 - Officials – opportunities, certification numbers, upgrades
4. Upcoming Business
 - Change association address
 - Set annual meeting for Sunday or Saturday 3 weekend of September
 - Grants
 - Upcoming championships:
 - October 11th USATF WT 10 k Championships
 - November 15th USATF WT JO Cross Country
 - November 15th USATF WT M,W, and Masters
5. Convention
 - National Convention Anaheim, CA December 1-5
 - Delegates (8)
 - Committee representatives
 - Funding, dates, reservations, travel and accommodations

6. OFFICER ELECTIONS and CHAIR APPOINTMENTS

Nominations for all officer and chairperson positions will be taken from eligible members on the floor, and each nomination will require a second from among eligible members. Immediately following the officer elections Special appointments and Committee Chair appointments will be made by the President and approved by a majority of the Executive Board. Elections will be held in the following order:

1. Officers
 - a. President
 - b. Vice-President
 - c. Secretary
 - d. Membership Chair
 - e. Treasurer
 - f. Youth Chair
 - g. Officials Chair

2. Standing Sport Committees
 - a. Men's Track and Field
 - b. Women's Track and Field
 - c. Master's Track and Field
 - d. Men's Long Distance Running
 - e. Women's Long Distance Running
 - f. Racewalking
 - g. Communication

7. New Business

- Competitions setup meeting (January)
- Other business (open to floor)
- Adjournment

USATF West Texas 2015 budget

REVENUE

West Texas Association Meet Entries	7500
Assoc Meet Gate	1500
West Texas association Region Adv	
USATF Association Workshop Reimbursement	600
Membership & Club Dues	5500
Donations	
Rebates	
Total Revenue	15100

EXPENSES

Meals	
Past Due Invoices	
Officials for Association Meet	1000
Officials for Regional Meet	
Supplies/fax	150
Sanctions	3000
Postage	100
Office Supplies	
Association Workshop Reimbursement	1600
Bank Charge	50
Memberships	
Direct Athletic Fee	
Hammer cage*	7000
Steeple barrier*	10000
Annual Meeting	8000
PO Box Rental	100
Total expenses	31000
Net Revenue <Expense>	-15900

* expense will be made if funds available

**USAFT West Texas Association
Statement of Financial Condition
August 31, 2014**

Beginning Cash Balance	\$21,707.90
Revenue All Sources through 8/31/2014	\$14,951.49
Expenses through 8/31/2014	\$8,923.90
Net change in Financial Position as of 8/31/2014	\$6,027.59
Checking Account Current Balance (8/31/2014)	\$9,472.75
<small>NOTE: \$10,000 WAS TRANSFERRED TO NEW BANK ACCOUNT. FUNDS SHOWN ARE WHAT IS LEFT IN ODESSA BANK ACCOUNT.</small>	
Lubbock Checking Account Balance (8/31/2014)	\$18,262.74
Outstanding Association Debt (8/31/2014)	\$0.00

This report of financial conditions for USAFT West Texas Association was prepared by Mark Graves, Previous Treasurer, and David Reed, current Treasurer based on the financial documents in possession. This Report is true and correct to the best of our ability based on these documents.



David Reed - Treasurer

August 31, 2014